



City of Auburn, Maine
Recreation Department
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Parks and Recreation Advisory Board Meeting Agenda

Wednesday, February 11, 2026 - 4:30pm

Meeting Location: Auburn Community Senior Center

4:30-4:35pm

- Call to order, excuse absences, and approve minutes from January's meetings

4:35-4:50pm Rec Department Update

4:50-5:20:pm New Business/Open Session for Public

- Items related to previous meeting's action items:
 - Future Skate Park
 - Open-Space Danville Corner Road
- Auburn Comprehensive Plan Goals & Actions – Introduction to review/feedback request from Lauren Caffe, Auburn's Long Range Planner
- Working group/subcommittees
 - Resource assessment (services, staffing, programming comparables)
 - User survey (current rec program users)
 - Auburn Comprehensive Plan Goals & Actions review working group
- Vacancies/resignations

5:20 -6:00pm Work in Progress

- Strategic Planning Step 2: Stakeholder and Decision Mapping
- Develop/recap list of action items from today's meeting

6:00pm Adjourn

Next Advisory Meeting: March 11th, 2026– 4:30pm

Location: Auburn Community Senior Center

Strategic planning Step 2: Stakeholder and Decision Mapping

Step 1: Identify authority for decision-making areas:

Primary guiding question: Who decides what, when, and how

- Rec programming (youth sports, seniors, childcare) – **Recreation Department Director**
- Rec budget (staff, programming, supplies)
 - Proposes - **Recreation Department Director**
 - Approves - **City Council**
- Grant writing for park and rec initiatives – **City Grant Writer**
- Adult sport leagues programming -
- Adult sport league budget
- Sport tournaments
- Which parks to receive upgrades
- Which parks to receive funding each year
- Trail expansion prioritization
- Land acquisition for
 - Parks
 - Community gardens
 - Trails
 - Conservation
 - Water parcel
- Land use map administration - **Planning Board**
 - Zoning ordinance
 - Subdivision open-space/greenspace plans recommendation – **PRAB**
 - Certain development projects

Step 2: Use case to test mapping: Future Skate Park

Columns E and F Drop Down Categories for PRAB Stakeholders Table

Primary Focus Areas

Recreation (Programming)

Recreation (Non-programming)

Parks (Operations)

Parks (Space use)

Partner Org

Planning

Public Service

Regulatory or Policy

Tourism

Trails

Other

Programs or Service Area(s):

Youth

Adults

Seniors

Policies

Field/rinks

Trails

Park spaces

Other